

**Minutes of the Barcombe Neighbourhood Plan Steering Group
On Monday 12 February 2018 at 7pm
Barcombe Sports Pavilion**

Present:

Alex MacGillivray, Chairman (AMa)
Mandy Markwick, Secretary (MM)
Maurice Heather (MH)
Alan Marler (AM)
Nicholas Gant (NG)
Tim Parsons (TP)
Ben Bosence (BB)

Apologies:

Cllr Isabelle Linington
Christine Arbenz (CA)
Annie Ralph (AR)
Peter Denison-Pender (PDP)
Ben Kimpton (BK)

Item	Points of Business	Action
1.	Apologies	
	Apologies were received from Cllr Linington, Christine Arbenz, Annie Ralph, Peter Denison-Pender and Ben Kimpton.	
2.	Declarations of Interest	
	None Received.	
3.	Minutes of Meeting held on 8 January 2018	
	Approved.	
4.	Matters arising	
	Infrastructure – AMa said that certain aspects of infrastructure (such as sewerage, utilities) were not part of the SG remit and this would be looked at when the plans were submitted. Other items such as traffic generation/calming, bus services would need to be considered as many people expressed their concern at the Public Engagement Event.	
5.	Public Engagement Event: Follow-up	
	AMa said that from reading comment notes the PEE was very well received by the public and there were 12 comment cards endorsing this	

	<p>point. AMa confirmed that he had received everyone's data from the PEE and had made a start on summarising the points made. Some 200 comments were received at the PEE.</p> <p>AMa reported that Anna Cronin (AC) took photographs at the PEE and prints are available if required. The following issues emerged.</p> <ol style="list-style-type: none"> a. Public Statement - AC recommended that the SG publish a statement informing the residents of the village what is going to happen next in the process. In this respect AMa wrote a brief which was read out and agreed by the SG. It will be published in Sussex Express, Barcombe News, on the Parish Council Website, Barcombe Facebook page and Community 21 website. b. Preparation of Consultation Statement – AC recommended that the statement should contain details of people, organisations consulted, how people and organisations were consulted and a summary of all the issues raised. <ul style="list-style-type: none"> • Confirm number attending and parish location - It was established that approximately 120 people attended and of those various areas were represented which included Barcombe Mills, Church Road/ Barcombe Nurseries, Spithurst and Barcombe Cross. • Comments and analysis – AMa confirmed all comments made had been catalogued in draft documents (circulated to the SG prior to the meeting) and he had made a note stating what would be done with the comments raised. The documents had been grouped into headings/type in order to establish if points had been covered in the SG policies already drafted. • Each topic was discussed and summarised, the conclusion being that the majority of points were covered or outside the remit of the SG. Points made that were part of the SG remit would be included for further action. It was agreed that these draft documents would be posted on the two web-sites so that the public could see the outcomes of the points raised. • Items to carry forward to Neighbourhood Plan:- <ul style="list-style-type: none"> Wildlife – comments from Ben Kimpton. NG to ascertain specific concerns. If appropriate to be included in NP Policies. Infrastructure – traffic calming measures need to be introduced, e.g. possible mini roundabout at Hillside, can this be included in NP? Ask LDC NP Officer. Affordable Housing – Feedback states it should be affordable to rent for local people. Message needs to be reinforced in NP? To take this forward AMa to circulate documents relating to affordable housing. Housing for the elderly – Is there a demand for it? Possible mixed public response – some interested in downsizing (to purchase?), others to rent via LDC. 2015 Housing Survey needs repeating before 2022. c. Chailey 2018 Housing Survey – AMa to establish reasons with LDC. d. General feedback – AC stated that policies needed to be more specific for the NP. NG to contact AC directly to discuss the Design Statement and a possible meeting. 	<p>AMa/NG</p> <p>NG</p> <p>AM</p> <p>AMa</p> <p>AMa</p> <p>NG</p>
--	---	---

6.	Matters raised by members	
	MH said that it would be useful to 'mock up' the NP document sooner rather than later as it would give the SG the opportunity to look at the structure/chapters etc. Advice from AC would be useful. AMa to circulate papers drafted to date.	AMa
8.	Date of next meeting	
	TBC	MM

DRAFT