

BARCOMBE PARISH COUNCIL

Minutes of a meeting of Barcombe Parish Council held at the Sports Pavilion, Barcombe, at 19.30 on September 13th 2017.

Present: Councillors: Arbenz, Cornwell, Holman, Mills, Pearce, Stewart, Skan

1494. Apologies: Cllr Marler, Cllr Loughlin,

1495. Signature of the Minutes of the last meeting, Wednesday 12th July 2017: **Agreed.**

1496. Actions, if any, remaining from the last meeting:

Electricity line tree trimming, School Path. **Action:** Clerk to chase

Bolt for WAB Action: Cllr Marler

Sign off procedure for applying for Solar Fund grant. Cllr Marler

1497. Chairman's report: None

1498. Questions from Councillors:

Replacement of the Barcombe Mills car park sign was raised. Action: Clerk to ask ESCC Highways.

The fence by the rec toilet block has collapsed. Action: Cllr Stewart will check for safety and the Parish Council will consider replacement.

There has been a response to the article about WaB. Contact will be made with the outdoor school organisation to improve the pond and surrounds. Action: Cllrs Holman and Mills.

Library consultation: Action: Councillors are encouraged to make personal comment, Clerk to draft BPC's response.

1489. Questions from Electors

Housing Steering Group report. The SHELAA was released in mid August: this LDC document identifies and ranks potential housing sites. It ranks sites at Hillside and Bridgelands as Category 2; this is, developable, suitable, but unknown achievability. The nominal start date for building on these sites is 2022. The Neighborhood Plan Steering Group are preparing questions for LDC and have postponed a public meeting, probably until January 2018, when it should be in a position to brief the community. Dr MacGillivray will prepare a formal report for the Parish Council.

1490. Subject Reports

- Review Parish asset list and repair budget (Cllr Mills). This document was well received and Cllr Mills was thanked for her work to date. **Action:** Councillors to review and send comments to Cllr Mills. Dr MacGillivray raised the issue of the PC's legal responsibilities in addition to its material ones. Action: Cllr Mills and the Clerk will review these.

1490. Resolutions or recommendations from Councillors:

- Proposal: One scale point pay rise for clerk following successful completion of Certificate in Local Council Administration (SCP 23 £10.94 to SCP £11.30, pay scale document circulated). *Proposed Cllr Mills, seconded Cllr Arbenz*
- Proposal: Adopt complaints procedure document (circulated pre-meeting). *Proposed Cllr Pearce, seconded Cllr Mills*
- Proposal (Cllr Marler): The organisers of the Barcombe Fun Sports Event on Sunday 24th September have asked the PC to fund advertising for the event. This is expected to extend to one banner and some posters, costing below £100. The event is an opportunity for people in the village to try tennis, cricket, football, stoolball and bowls, and for the clubs to recruit new members. *Proposed Cllr Pearce, seconded Cllr Mills*

- Proposal (Cllr Holman).: Agree, if considered appropriate, a notice board for WAB; either freestanding (approx. £650) or wall mounted (approx. £200). This proposal was approved in principle but further detail will be collected about locations, content and type. **Action:** Cllr Holman to continue to liaise with RSPB, Clerk to contact pub and see if they wish to carry on using advertising board in the Barcombe Mills car park. If not, could it be repurposed? Clerk to produce posters for WAB to be used in village and pavilion.
- Proposal (Cllr Mills): Progress improvements to the toilet including the additional signage as discussed previously during site visit. Obtain quotes based on brief prepared by Cllr Mills (circulated pre-meeting) and apply to Tesco for a Bags of Help grant to cover cost (funding up to £4,000 available). *Proposed Cllr Stewart, seconded Cllr Arbenz.*

1491. Sign documents: None

1492. Authorise payment(s)

- Julia Shelley, Clerks Salary, August 2017, £479.01
- Chris Rumary, caretaking, August 2017, £204
- Julia Shelley, Household expenses, August, £45.31
- Andrew Pearce, hall booking website fee, £34.80
- Richard Osmond, Fuel, £40
- Came & Co, Insurance, £1060.51

Authorisation proposed Cllr Stewart, seconded Cllr Pearce

12. Correspondence

- Request to host Flu Clinic again this year. Clerk has arranged for October 16th
- Opportunity to book playground review with LDC. **Action:** Clerk to book
- Letter regarding overarching road safety issues in Parish (circulated). **Action:** Clerk to contact road safety organisations to request they attend a Parish Council meeting to advise on improved road safety for local community.
- Consultation re: relocation of footpath (Barcombe #3). **Action:** To be discussed at October meeting.

Meeting closed at approx.. 20.35