

BARCOMBE PARISH COUNCIL

Minutes of a meeting of Barcombe Parish Council held at the Sports Pavilion, Barcombe, at 19.15 on August 8th 2018.

Present: Councillors Arbenz, Cornwell, Marler, Mills, Skan, Stewart

MINUTES

1583. Apologies; Cllrs Holman and Loughlin

1584. Signature of the Minutes of the last meetings, Wednesday July 11th 2018. **Agreed.**

1585. Actions from the last meeting.

- Speedwatch, request for volunteer. Six volunteers have come forward (thank you to them). A team (10 people) has been identified, Cllr Cornwell will start process in September after the summer holidays.
- Tesco grant. In progress (Cllr Loughlin), ongoing.
- Outside Toilet. Agreed to maintain in short term whilst the pavilion facilities are reviewed.
- Cllrs Mills, Marler & Loughlin and Clerk to look at T&C's for pavilion hire. Existing T&C's plus example from AIRS circulated to Alison and Alan, Pavilion ones complete. **Action:** Cllr Marler will look at recreation ground one. Clerk to share T&C's with full Parish Council.
- Cllr Marler & Stewart to follow up on the water issues. Meter found but not visible till hedge cut. **Action:** Clerk to make short report on water costs so division of cost can be agreed.
- Cllr Marler to circulate existing caretaker job description. Completed.
- NHS Health Check, Clerk to arrange date for Barcombe. Complete, booked for 3rd October. Flu clinic also arranged for the morning of 15th of October.

1586. Chairmans Report

- Car Park Barrier at Barcombe Mills
Several scruffy, horse box type vans and transits have been camping overnight – some have had fires and we should question toilet habits and rubbish. Travellers have been moved on from Ringmer Green and some had returned again on Monday. This is a new threat and has been absent for many years. The crime, abuse and mess that comes from even a short stay is too big a risk for the Mills community. I believe we need to replace the height barrier to avoid further problems. We need to make sure we get the right type and height. Must check heights of caravans, transits and SUV's. From a brief search on the web, it would appear that a 2 metre high and two metre wide metal barrier would be around £700 and installation of about £1,000. At the same time we need to be able to grant access to our gardening contractors and machines that occasionally deliver shingle.
- Ryan Kearley is on holiday for a few more weeks and we need to get the letters to him for installation on the repaired finger post on Church Road. Agreed to order at approx. cost of £180.00
- The Stoolball club, in particular Kate Coppard, has arranged for a recycling bin to be available for cans and bottles – thanks to her.
- SLR meeting coming up and we will try to get a final answer to what is possible to slow traffic. We need to avoid another waffle meeting and find out what the council will pay for and what is available to us to self-fund. There are too many examples in other villages of measures that we have been told can't be done.
- Update on housing in Barcombe. Alex and I had a meeting with the Planning Officer yesterday, it lasted almost two hours, we covered a lot of ground and we will confer and give an update.
- Corinne Holden, on behalf of the Barcombe Players has requested the use of the pavilion for dance rehearsals during October, about 1.5 hours on Thursday evenings. **Agreed at £10 per hour or part of.**

1587. Questions from Councillors.

1588. Questions from Electors.

- Sewage service update. Sam St Pierre kindly reported on his correspondence with Southern Water. The existing system can cope until there is heavy rain when the pipes cannot remove the volume. They will review the system, but any fix will be expensive. **Action:** Parish Council will write to Southern Water to add weight to local request and obtain a formal response. The Parish Council thanked Mr St Pierre for his effort.
- General binding rules for septic tanks. A local resident who is on the board of the Ouse & Adur Rivers Trust informed us of a change to legislation for properties with a cesspool or septic tank which drains out to a water course. Those affected are urged to read the advice on: <https://www.gov.uk/guidance/general-binding-rules-small-sewage-discharge-to-a-surface-water> or phone the Environment Agency on 03708 506 506.
- Parish Magazine Update (Andrew Lamont). The Parish Council thanked Andrew for attending and updating them on the current situation and process.
- Barcombe Mills. The Parish Council discussed issues raised by a number of residents including overnight camping, the lighting of fires and the disposal of rubbish from the site. It was agreed that new signs will be ordered making it clear that overnight camping and the lighting of fires is not allowed. In addition quotes for a barrier will be sought before the September meeting. **Action:** Cllr Stewart to source signs, Cllr Marler to obtain quotes for barrier, Clerk to identify which council sites promote the carpark and ask them to remove, Clerk to write and thank local people who collect litter in area.
- Road safety. Still a concern with electorate. The Parish Council will meet with representatives from ESCC later in August and will ask for any solution they can offer. There are some funds available locally which could be supported with grant applications.

1589. Subject Reports as required:

- Neighbourhood First, visit by Barcombe Team. Did not attend, may be confusion due to deferred attendance from July meeting. **Action:** Clerk to make contact and re-schedule.
- Pavilion 'update' discussion. It was agreed that the next step in improving the pavilion should take place: a technical specification report will be commissioned. **Action:** Cllr Marler to arrange specification.
- Asset Document – Cllr Marler thanked Cllr Mills (and everyone) for their work in developing this document. **Action:** All to send questions and amendments to Cllr Mills.
- Caretaker replacement process, review applicants to date and agree date for informal interviews. These will be held on August 21st am. **Action:** Clerk to contact the applicants.
- Recreation Ground. The following items were discussed and agreed; Raising crowns of trees in the vicinity of the carpark, strimming of the bike jumps and clearing of yard behind pavilion. **Action:** Clerk to write to Pavilion users explaining anything left in yard at the end of September will be removed and disposed of.
- Public Liability documents will be requested from users of the recreation ground. **Action:** Councillors to supply clerk with contacts of known users.

1590. Resolutions or recommendations from Councillors:

Grants Proposed:

- Monday Club £500 from Solar Fund towards footpath stair repair. Agreed to donate £200
- Co-option of Elizabeth Ryan Halford (short biography attached). Agreed.
- Adopt amended Standing Order (Clerk). Adopted as circulated.

1591. Sign documents. **None**

1592. Authorise payment(s):

- Julia Shelley, Clerks Salary, August 2018, £504.53
- Chris Rumary, Caretaking, June & July 2018, £217.50
Materials, £67.98
- Julia Shelley, Household expenses, August 2018, £45.31
- Julia Shelley, Expenditure on PC behalf and mileage, Feb – August 2018, £171.62
- Monday Club, Contribution to footpath stair repair, £500
- SSALC, Chairs Networking Day, £96.00
- Barcombe Landscapes, Mowing, £192.00
- Your Home, Your Garden, Mowing, £440.00
- Water Choice, Closing Balance, £46.60
- Phone box paint kit, X2Connect, £119.00
- Came & Company, Insurance, £1102.93
- Wightman & Parish, Pavilion consumables, £249.12

Authorisation proposed Cllr Skan seconded Cllr Mills

1593. Correspondence:

- Barcombe Mills see 1586 and 1588
- Planning Application LW/18/0565. This was notified too late to be included in an August Planning Meeting however it was felt that the change to the shop entrance were appropriate and the Parish Council was positive towards the application.

ALL MEETINGS OF THE COUNCIL AND ITS COMMITTEES ARE OPEN TO THE PUBLIC