

**Minutes of the Barcombe Neighbourhood Plan Steering Group
On Monday 18 December 2017 at 7pm
Barcombe Sports Pavilion**

Present:

Alex MacGillivray, Chairman (AMa)
Christine Arbenz (CA)
Mandy Markwick, Secretary (MM)
Maurice Heather (MH)
Alan Marler (AM)
Ben Bosence (BB)
Peter Denison-Pender, Financial Controller
(PDP)

Apologies:

Nicholas Gant (NG)
Annie Ralph (AR)
Tim Parsons (TP)
Cllr Isabelle Linington
Gary Loughlin (GL)

Item	Points of Business	Action
1.	Apologies	
	Apologies were received from Nick Gant, Annie Ralph, Tim Parsons, Gary Loughlin and Cllr. Isabelle Linington.	
2.	Declarations of Interest	
	None Received.	
3.	Minutes of Meeting held on 5 November 2017	
	Approved. AMa said that all Minutes are now on the Parish Council website and displayed on the Village Car Park Notice Board along with agendas.	
4.	Matters arising	
	a) Local Plan Consultative Draft Part 2 – AMa said that the document had been previously circulated via email and both he and AM had exchanged views on several points. The Parish Council were asked to respond to aspects of the three documents associated with the current consultation however the PC said they preferred to seek a steer from the SG. In summary it was agreed that AM	

	<p>would ask the Parish Clerk to draft a letter to LDC to ask about Planning Boundaries, the dropping of BA1, clarification of policy DM16 and handling of BA/01/02/03 as one unit.</p> <p>b) Meeting with BBM, Bridgelands/Hillside agents – AMa distributed a report of the meeting he and other SG members (BB, NG & MH) had with BBM Sustainable Design on 12 December 2017. BBM confirmed their position in the process and that they were willing to work with Parker Dann the agent for site BA/02 but no interest had been shown by them in cooperation over development of the sites. They also suggested that the Barcombe Neighbourhood Plan might contain a policy on collaboration/cooperation in developing the three sites together as one rather than three separate units to gain a greater level of affordable housing and children’s play space being included on the site.</p> <p>Examination of the land map of BA/01/02/03 had revealed a substantial strip of land to the southwest of BA/02, adjoining BA/03 and behind Willow Cottage. Ownership is currently unknown and AM agreed to contact Land Registry to establish the position.</p> <p>A request was made by BBM to access NP documents and it was unanimously agreed by the SG they would only be made available following the forthcoming Engagement Event. Likewise, members did not agree to BBM’s further request that the SG (or the PC) make a representation in support of their latest proposals for development based on site BA/01.</p>	<p>AM</p> <p>AM</p>
5.	<p>Draft Design Statement (previously circulated)</p>	
	<p>It was agreed by the SG that the Design Statement was a great piece of work by all involved and that it provided a set of principles for architects to adhere to within the development.</p> <p>AMa confirmed that several SG members had provided comments on the document and they had been sent to NG.</p> <p>The SG agreed that it was important to include a paragraph relating to the village collectively raising £385,000 to purchase the shop and Post Office.</p> <p>The issue of affordable housing was discussed and AMa said that the requirements would be dependent on the need in the parish nearer the time of the housing development (nominally 2022). This might require a new housing survey the results of which would be fed into an up-to-date policy. MH agreed he would pass his comments regarding affordable housing to NG.</p>	<p>MH</p>
6.	<p>Public Engagement Event</p>	
	<p>AMa confirmed that NG would be emailing copies of the posters/placards that would be used on the day and that all previous proposals were still in place.</p> <p>FAQs will be distributed.</p> <p>Publicity:-</p> <ul style="list-style-type: none"> • Barcombe News – Done • Sussex Express – AMa • Shop Noticeboard + Others - AMa 	

	<ul style="list-style-type: none"> • PC Website – Andrew Pearce • High Street Poster – AM • Facebook Page – NG • Invitations to clubs/societies via Barcombe News – MM • Invitations to Parker Dann & BBM – AMa to confirm • Invitation to LDC NP Officer – AMa <p>It was agreed that there would be an introduction to the event taking place at 15.30 and this would be conducted by AMa and AM.</p>	AMa & AM
7.	Matters raised by members	
	None	
8.	Date of next meeting	
	Week commencing Monday 8 January 2018 [Date selected – Monday 8 January]	MM

DRAFT