

**Minutes of the Barcombe Neighbourhood Plan Steering Group  
On Thursday 10 November at 7pm  
Barcombe Sports Pavilion**

**Present:**

Alex MacGillivray, Chairman (AMa)  
Nicholas Gant (NG)  
Christine Arbenz (CA)  
Mandy Markwick, Secretary (MM)  
Maurice Heather (MH)  
Alan Marler (AM)  
Alasdair Smith (AS)

**Apologies:**

Peter Denison-Pender, Financial Controller (PDP)  
Clare Sisons (CS)  
Tim Parsons (TP)  
Leonore Sears (LS)  
Annie Ralph (AR)  
Ben Bosence (BB)  
Cllr Isabelle Linington

**Did not attend:**

Gary Loughlin (GL)  
Cllr Rosalyn St Pierre

Item	Points of Business	Action
1.	<b>Apologies</b>	
	Apologies were received from Peter Denison-Pender, Clare Sisons, Tim parsons, Leonore Sears, Annie Ralph, Ben Bosence and Cllr Isabelle Linington.	
2.	<b>Minutes of the meeting held on 1 November 2016</b>	
	The Minutes were approved.	
3.	<b>Matters arising</b>	
	The main points were summarised:- <ul style="list-style-type: none"> <li>• The Terms of Reference were amended and distributed - under item 4 on agenda.</li> <li>• The Register of Members Interests form had been circulated and required completion.</li> <li>• Publicity – AMa has used the noticeboard in the village car park</li> </ul>	

	<p>and papers have been posted.</p> <ul style="list-style-type: none"> <li>• AMa has received some information from Anna Cronin and this will be distributed to the group.</li> <li>• The 2016 SHELAA does have some changes – under item 6 on agenda.</li> </ul>	
4.	<b>Adoption of:</b>	
	<p>a. Terms of Reference – Approved by all and adopted.</p> <p>b. Declarations of Interest: Statement and Register of interests (or not) form – Approved by all and adopted. Every member to complete the form either electronically or hard copy and pass to MM for onward transmission to the Parish Clerk. AMa said that should the public wish to see them they could access the information, however none of the particulars would be published on the parish website.</p>	
5.	<b>Receipt of documents</b>	
	<p>AMa confirmed the following:-</p> <ul style="list-style-type: none"> <li>• Policy for Housing Sites – received</li> <li>• Policy for Windfall Sites – not received</li> <li>• Development Boundary Checklist – not received</li> <li>• Barcombe NP Phases – received</li> <li>• Definition of Affordable Housing – received</li> <li>• Potential Barcombe Site-Specific Housing Policy – received</li> </ul>	
6.	<b>Way ahead</b>	
	<p>a. Draft Vision – the draft vision was discussed and the conclusion from the members was that it was a good outline to work on and for the group to add their own thoughts and comments in order to have a collective version. Ideal to speak to as many people as possible and define Vision, Character, Rural Parish – what do we mean? NG to draft proposal for doing this but would like some guidance from AC.</p> <p>NG mentioned that several people have offered to help with the character study which can be filmed and photographed. Also social media could be involved – Pinterest, Facebook plus the Barcombe News. NG to write as a proposed piece of work.</p> <p>The group should consider holding events at the pub to engage with the local community and gather feedback and opinions from residents.</p> <p>b. Lewes DC Local Plan Part 2 Timetable implications – AMa said that Part 2 would not be surfacing until late 2017 and the steering group now have some additional time to prepare the Neighbourhood Plan but the momentum must be maintained.</p> <p>Village Shop – AM reported that the future of Barcombe Stores was under threat as the owner wanted to sell but had not been</p>	<p>NG</p> <p>NG</p>

	<p>successful in doing so and the alternative open to the owner was to redevelop the site. AM said there would be discussions at the Parish Council Meeting in the coming week to consider other options i.e. Community shop. With the closure of the shop it could potentially affect the number of houses to be built. AMa to check with AC on implications.</p> <p>c. Information on new site – AMa reported that it had come to light that the owners of the field opposite the village hall were offering to put the land (or some of it) into the SHELAA housing identification/allocation system. On further investigation by AC (with LDC) it would appear that the site has not been submitted for inclusion in the SHELAA. However, LDC reported that a small strip of the site around the village hall that had been submitted for previous SHELAA's (i.e. on the north east side of Barcombe Mills Road) had been proposed for the forthcoming SHELAA. LDC have described the strip as adjacent to and north of the village hall. A drawing of the area was circulated to the group. AMa said that this land was owned by the Cornwall family and according to Jackie Cornwall (JC) she was not aware of the proposal. JC did say that the site sketch she was in possession of showed a strip of land on the other side of the road to the village hall adjacent to existing houses, it was thought that the area had not yet been submitted to LDC. Until the SHELAA is published it is all speculation and for now AMa urged the group to concentrate on the Hillside/Bridgelands area.</p> <p>d. Land east of Bridgelands: AM said that he had received a communication from a couple of architects (Ian McKay &amp; Duncan Baker - Brown) regarding the land with a possibility of building on the site. He will meet them along with AMa and CA to discuss this further.</p> <p>e. Other thoughts – MH said that he would like the group to consider good practice issues such as:-  Home zone – a living street (or group of streets) as implemented in the United Kingdom, which are designed primarily to meet the needs of pedestrians, cyclists, children and residents and where the speeds and dominance of cars is reduced.  Passive house – which is a rigorous, voluntary standard for energy efficiency in a building, reducing its ecological footprint. It results in ultra-low energy buildings that require little energy for space heating or cooling.  Tree planting in the development.  Recycling facilities  Toddlers play facilities  Surface water drainage – permeable paving  Integration of the for sale and social housing.</p> <p>AMa to ask AC to provide the group with a focussed Neighbourhood Plan on housing and advice on Evidence and its gathering.</p>	<p>AMa</p> <p>AMa</p>
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7.	<b>Matters raised by members of the public</b>	
	None	
8.	<b>Date of next meeting</b>	
	<p>MM to organise for week commencing 21 November 2016.</p> <p>Items for the next meeting:-</p> <ol style="list-style-type: none"> <li>1. Four areas to concentrate on:- <ul style="list-style-type: none"> <li>Sites – tree locations, hedges etc.</li> <li>Character Study</li> <li>Demographics - ? To be extracted from census or access to information from other areas.</li> <li>Good Practice – Housing Policy MH suggestions.</li> </ul> </li> <li>2. Devise a working plan and allocate tasks.</li> </ol>	MM